



INVOICING REQUIREMENTS FOREIGN SERVICE PROVIDERS/ SUPPLIERS

The Norwegian Ski Federation requests regular foreign service provider/suppliers to send invoices to limit use of credit card settlements.

Please send you invoices including the following information:

- All incoming invoices must have a department (2 digits) and project number (5 digits)
- All incoming invoices must have the name of the NSF contact person
- [If applicable – the invoice must specify vat](#)

If the project number and / or contact person is missing, the invoice may be returned.

To open client accounts, please contact nina.eskedal@skiforbundet.no for client information as needed.

ADRESS

We ask you to send invoice as follows:

1. EHF to our organization number 821596572 (In Europe)
2. by email in PDF to 821596572@autoinvoice.no
3. Paper invoice (for scanning) to the following address

Norway's Ski Federation

821596572

PO Box 3261

7439 Trondheim

All invoices must satisfy formalities required by the Norwegian accounting principles, and it must be addressed to the correct company and the invoice must be readable and understandable. If VAT is applicable, VAT must be specified on the invoice.

Best regards,

Norges Skiforbund